

## REQUEST FOR QUOTATION (RFQ)

<b>RFQ Number/PR Number:</b>	108612
<b>RFQ Date:</b>	March 17, 2025
<b>Issues by:</b>	ECC SDCBOH
<b>For the procurement of:</b>	Improved Fruit Seedlings
<b>Due Date:</b>	March 26, 2025
<b>Quotations to be submitted to:</b>	ECC SDCBOH Head Office in Dire Dawa, Kezira Street, Procurement Section 2 <sup>nd</sup> Floor Room Number 208

### DESCRIPTION OF REQUIREMENTS

Under the Scaling Urban NbS for Climate Adaptation in Sub-Saharan Africa (SUNCASA) project, implemented by International Institute for Sustainable Development (IISD) in partnership with World Resources Institute (WRI), ECC SDCBOH invites qualified vendors to submit quotations for the below listed Improved Fruit Seedlings. These items should be delivered by a successful vendor starting from **March 26, 2025**. The exact delivery date and the delivery address will be discussed with the successful vendor.

The award of a contract hereunder is subject to the bidder's ability to meet the criteria herein and the availability of funds. Issuance of this RFQ does not constitute an award or commitment on the part of ECC SDCBOH, nor does it commit ECC SDCBOH to pay for costs incurred in the preparation and submission of a quotation.

### EVALUATION CRITERIA

Quotes will be evaluated against the following criteria:

- Completion of all elements of this RFQ and submission of required documents
- Capacity to deliver within the allotted timeframe
- Experience delivering similar products or services
- Price/cost competitiveness
- The quality of seedlings requested. During the evaluation process ECC SDCBOH will have the right to check potential vendors' nurseries to confirm the quality of seedlings.

### CONSIDERATION

ECC SDCBOH may, at its discretion and without explanation to the prospective vendors, choose to discontinue this RFQ without obligation to such prospective vendors, make the award in full or in part, or make multiple awards under this RFQ. Contracts will not be awarded to vendors/ debarred or named on restricted parties' lists.

### QUOTATION SUBMISSION PROCEDURES

The Quotations sealed in an envelope shall be delivered to the ECC-SDCBOHs Procurement Section on or before **March 26, 2025**, at the following address:

**ECC-SDCBOH Head office**

**The ECC-SDCBOH has the following address:**

**Tel. +251114645/251-112373/251111207**

**Fax. +251-11-10-71 P O Box 279**

**Email: [info@eccsdcoh.com](mailto:info@eccsdcoh.com)**

**Website: [www.eccsdcoh.com](http://www.eccsdcoh.com)**

**Dire Dawa, Ethiopia**



Bidders must submit the following documents. Any overwriting or erasing will lead to disqualification:

1. Copy of renewed Trade License Certificate
2. Copy of Trade registration certificate
3. Copy of Tax Identification Number
4. Signed quotation indicating the unit cost, total cost, and delivery period, as described in the table below
5. At least two (2) purchase orders or invoices of contract as proof of delivering similar products

**Equipment/Service Requirements**

No	Item Name /Detailed Description	Unit	Quantity	Unit Price In Birr	Total Price In Birr	Delivery Period
1	Apple mango (grafted)	No	2,000			
2	Grafted citrus aurandiscasenisi /Orange	No	2000			
3	Grafted Persea/Avocado	No	400			
4	Prunos percia- lemmon	No	2000			
				<b>Sub Total</b>		
				<b>TOT 2%</b>		
				<b>Total</b>		

**Details of Supplier**

Supplier Name: \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone No \_\_\_\_\_

Bank detail: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supplier stamp

