

REQUEST FOR QUOTATION (RFQ)

RFQ Number/PR Number:	108618
RFQ Date:	March 31, 2025
Issues by:	ECC SDCBOH
For the procurement of:	Tree Seedlings
Due Date:	April 10, 2025
Quotations to be submitted to:	ECC SDCBOH Head Office in Dire Dawa, Kezira Street, Procurement Section 2 nd Floor Room Number 208

DESCRIPTION OF REQUIREMENTS

Under the Scaling Urban NbS for Climate Adaptation in Sub-Saharan Africa (SUNCASA) project, implemented by International Institute for Sustainable Development (IISD) in partnership with World Resources Institute (WRI), ECC SDCBOH invites qualified vendors to submit quotations for the below listed Tree Seedlings. These items should be delivered by a successful vendor starting from April 10, 2025. The exact delivery date and the delivery address will be discussed with the successful vendor.

The award of a contract hereunder is subject to the bidder's ability to meet the criteria herein and the availability of funds. Issuance of this RFQ does not constitute an award or commitment on the part of ECC SDCBOH, nor does it commit ECC SDCBOH to pay for costs incurred in the preparation and submission of a quotation.

EVALUATION CRITERIA

Quotes will be evaluated against the following criteria:

- Completion of all elements of this RFQ and submission of required documents
- Capacity to deliver within the allotted timeframe
- Experience delivering similar products or services
- Price/cost competitiveness
- The quality of seedlings requested. During the evaluation process ECC SDCBOH will have the right to check potential vendors' nurseries to confirm the quality of seedlings.

CONSIDERATION

ECC SDCBOH may, at its discretion and without explanation to the prospective vendors, choose to discontinue this RFQ without obligation to such prospective vendors, make the award in full or in part, or make multiple awards under this RFQ. Contracts will not be awarded to vendors/ debarred or named on restricted parties' lists.

QUOTATION SUBMISSION PROCEDURES

The Quotations sealed in an envelope shall be delivered to the ECC-SDCBOHs Procurement Section on or before April 10, 2025, at the following address:

ECC-SDCBOH Head office

The ECC-SDCBOH has the following address:

Tel. +251114645/251-112373/251111207

Fax. +251-11-10-71 P O Box 279

Email: info@eccsdcoh.com

Website: www.eccsdcoh.com

Dire Dawa, Ethiopia



Bidders must submit the following documents. Any overwriting or erasing will lead to disqualification:

1. Copy of renewed Trade License Certificate
2. Copy of Trade registration certificate
3. Copy of Tax Identification Number
4. Signed quotation indicating the unit cost, total cost, and delivery period, as described in the table below
5. At least two (2) purchase orders or invoices of contract as proof of delivering similar products

Equipment/Service Requirements

No	Item Name /Detailed Description	Unit	Quantity	Unit Price In Birr	Total Price In Birr	Delivery Period
1	Ceibia pentadra	No	9,800			
2	Juniperous procera	No	8,700			
3	Acacia saligina	No	20,000			
4	Spatodia Nilotica	No	5,500			
5	Ficus thonnings	No	4,000			
6	Lowland bambo	No	5,000			
				Sub Total		
				TOT 2%		
				Total		

