

[REQUEST FOR QUOTATION (RFQ)]

RFQ Number/PR Number:	108647
RFQ Date:	June 23, 2025
Issues by:	ECC SDCBOH
For the procurement of:	Seed and seedlings
Due Date:	June 30,2025
Quotations to be submitted to:	ECC SDCBOH Head Office in Dire Dawa, Kezira Street, Procurement Section 2nd Floor Room Number 208

DESCRIPTION OF REQUIREMENTS

Under the Scaling Urban NbS for Climate Adaptation in Sub-Saharan Africa (SUNCASA) project, implemented by International Institute for Sustainable Development (IISD) in partnership with World Resources Institute (WRI), ECC SDCBOH invites qualified vendors to submit quotations for the below listed **seed and Seedling**. These items should be delivered by a successful vendor by/after June 30, 2025.

The award of a contract hereunder is subject to the bidder's ability to meet the criteria herein and the availability of funds. Issuance of this RFQ does not constitute an award or commitment on the part of ECC SDCBOH, nor does it commit ECC SDCBOH to pay for costs incurred in the preparation and submission of a quotation.

EVALUATION CRITERIA

Quotes will be evaluated against the following criteria:

- Completion of all elements of this RFQ and submission of required documents
- Capacity to deliver within the allotted timeframe
- Experience delivering similar products or services
- Price/Cost competitiveness
- The quality of items

CONSIDERATION

ECC SDCBOH may, at its discretion and without explanation to the prospective vendors, choose to discontinue this RFQ without obligation to such prospective vendors, make the award in full or in part, or make multiple awards under this RFQ. Contracts will not be awarded to vendors debarred or named on restricted parties lists.

QUOTATION SUBMISSION PROCEDURES

The Quotations sealed in an envelope shall be delivered to the ECC-SDCBO's Procurement Section on or before June 30, 2025 at the following address:

ECC-SDCBOH Head office
The ECC-SDCBOH has the following address:
Tel. +251114645/251-112373/251111207
Fax. +251-11-10-71 P O Box 279
Email: info@eccsdcoh.com
Website: www.eccsdcoh.com
Dire Dawa, Ethiopia



Bidders must submit the following documents. Any overwriting or erasing will lead to disqualification:

1. Copy of renewed Trade License certificate
2. Copy of Trade registration certificate
3. Copy of Tax Identification Number
4. Copy of VAT Certificate
5. Signed quotation indicating the unit cost, total cost, and delivery period, as described in the table below
6. At least one purchase order or invoice contract as proof of delivering similar products

Equipment/Service Requirements

No	Item Name /Detailed Description	Unit	Quantity	Unit Price in Birr	Total Price In Birr	Delivery Period
1	Elephant grass(American type)	Bunch	3000			
2	Vetiver grass	Bunch	3000			
3	Alfa Alfa	Kg	120			
4	Brachia spss	Kg	180			
5	Desho grass	Kg	180			
6	Luesinia	No	9000			
7	Susbaia	No	7200			
8	Percia America Avocado	No	1700			
9	Acacia Albid	No	12000			
10	Acacia tortort	No	15600			
11	Magaifese /india	No	4500			
				Sub Total		
				TOT 2%		
				Total		

Details of Supplier

Supplier Name: _____

Contact Person _____ Phone No _____

Bank detail: _____

Signature: _____

Date: _____

Supplier stamp

