

## REQUEST FOR QUOTATION (RFQ)

<b>RFQ Number/PR Number:</b>	110063
<b>RFQ Date:</b>	July 3, 2024
<b>Issues by:</b>	ECC SDCBOH
<b>For the procurement of:</b>	Hand tools
<b>Due Date:</b>	July 10, 2024
<b>Quotations to be submitted to:</b>	ECC SDCBOH Head Office in Dire Dawa, Kezira Street, Procurement Section 2nd Floor Room Number 208

### DESCRIPTION OF REQUIREMENTS

Under the Scaling Urban NbS for Climate Adaptation in Sub-Saharan Africa (SUNCASA) project, implemented by International Institute for Sustainable Development (IISD) in partnership with World Resources Institute (WRI), ECC SDCBOH invites qualified vendors to submit quotations for the below listed **Hand Tools**. These items should be delivered by a successful vendor by **July 17, 2024**.

The award of a contract hereunder is subject to the bidder's ability to meet the criteria herein and the availability of funds. Issuance of this RFQ does not constitute an award or commitment on the part of ECC SDCBOH, nor does it commit ECC SDCBOH to pay for costs incurred in the preparation and submission of a quotation.

### EVALUATION CRITERIA

Quotes will be evaluated against the following criteria:

- Completion of all elements of this RFQ and submission of required documents
- Capacity to deliver within the allotted timeframe
- Experience delivering similar products or services
- Price/Cost competitiveness
- The quality of items

### CONSIDERATION

ECC SDCBOH may, at its discretion and without explanation to the prospective vendors, choose to discontinue this RFQ without obligation to such prospective vendors, make the award in full or in part, or make multiple awards under this RFQ. Contracts will not be awarded to vendors debarred or named on restricted parties lists.

### QUOTATION SUBMISSION PROCEDURES

The Quotations sealed in an envelope shall be delivered to the ECC-SDCBO's Procurement Section on or before **July 10, 2024**, at the following address:

**ECC-SDCBOH Head office**

**The ECC-SDCBOH has the following address:**

**Tel. +251114645/251-112373/251111207**

**Fax. +251-11-10-71 P O Box 279**

**Email: [info@eccsdcoh.com](mailto:info@eccsdcoh.com)**

**Website: [www.eccsdcoh.com](http://www.eccsdcoh.com)**

**Dire Dawa, Ethiopia**



Bidders must submit the following documents. Any overwriting or erasing will lead to disqualification:

1. Copy of renewed Trade License certificate
2. Copy of Trade registration certificate
3. Copy of Tax Identification Number
4. Copy of VAT Certificate
5. Signed quotation indicating the unit cost, total cost, and delivery period, as described in the table below
6. At least one purchase order or invoice contract as proof of delivering similar products

**Equipment/Service Requirements**

No	Item Name /Detailed Description	Unit	Quantity	Unit Price in Birr	Total Price In Birr	Delivery Period
1	Shovels with metal handling First quality	Pcs	120			
2	Long wooden handle Spades yamato First quality	Pcs	60			
3	Axes kg First quality	Pcs	50			
4	Mattocks (Doma) with wood handle 1.8 kg First quality	Pcs	120			
5	Loppers /Pruning Scissor medium size long First quality	Pcs	40			
6	Machetes (Gejera) big size First quality	Pcs	40			
7	Rakes (mebuatecha) of 12 finger First quality	Pcs	40			
8	Three finger Hoes (weed hoe with wood handled) First quality	Pcs	120			
9	Wheel barrows with its tyre seamless steel kanat First quality	Pcs	50			
10	Harar Dengora with stone headed big size First quality	pcs	120			
11	Harar spade First quality	pcs	120			
12	Hammer (2kg) First quality	Pcs	50			
13	Crowbar/hoe - 6kg First quality	Pcs	120			
				<b>Sub Total</b>		
				<b>VAT 15%</b>		
				<b>Total</b>		

**Details of Supplier**

Supplier Name: \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone No \_\_\_\_\_

Bank detail: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supplier stamp

